

ABOUT THE COMPLEX

The City of Pleasanton Adult Softball Complex is located at the front of the Ken Mercer Sports Park, 5800 Parkside Drive. The complex features: four (4) lit fields, covered dugouts, scoreboards, restrooms, a concession stand and meeting room.

FREQUENTLY ASKED QUESTIONS

When are applications accepted?

Applications for returning (2014) organizations will be accepted December 1, 2014 through January 9, 2015. Applications for new user groups will be accepted beginning January 13 through February 3, 2015.

What documentation is needed for rental of the complex?

- A completed "Application for use" agreement.
- General liability insurance that names the City of Pleasanton as "additionally insured" for a minimum of \$2 million. The certificate must also include an endorsement page.
- A \$500 deposit is required for each organization prior to confirmation of booking (one deposit may be used for multiple events, as long as the organization remains in good standing).

How do I find out if the complex is open during inclement weather?

The city weather line and website are updated by 3:00 pm on weekdays, and 7:00 am on weekends.

Weather Line: (925) 931-5360

Website: www.pleasantonsports.org



ADULT SOFTBALL COMPLEX
PLEASANTON SPORTS PARK 5800 PARKSIDE DRIVE

How is priority determined for applications for use?

Priority for scheduling purposes will be based on:

- a) City of Pleasanton sponsored use
- b) City of Pleasanton co-sponsor user group use
- c) Groups with 75% or more Pleasanton residents
- d) Pleasanton based business sponsored or non-profit group use
- e) 2014 user group
- f) All others

When is the Adult Softball Complex available for rental?

The rental season begins in March and concludes the third weekend in November. Saturday rentals are available from 8:00am to 10:00pm and Sunday rentals are available from 8:00am to 2:00pm (depending on league play). There is a six (6) hour minimum for rental of the complex on Saturday and a four (4) hour minimum for rental on Sunday.



Inspection of Complex/Clean Up

Applicant is responsible for assisting City Staff with periodic inspection of all areas within the Softball Complex. Any issue that is discovered during that inspection should immediately be reported to the City of Pleasanton Staff. It is highly encouraged that a pre and post use inspection also be completed with City Staff. The applicant may forfeit all, part, or be required to pay more than their initial deposit (whichever is deemed appropriate) for any damages or excessive clean up that is required.

Weekday Rentals

The Complex is periodically available for weekday rentals. All weekday games must conclude by 3:00pm. An additional field prep charge will be incurred for weekday rentals. Please see the "Rental Fees" page for more information.

For Your Safety

Pets, skateboarding, roller blading, bike riding, public address systems, glass containers, or overnight parking are not allowed at the Softball Complex.

Donation/Admission Charges

Charging admission fees or soliciting is not permitted. The proposed sale of merchandise or other items must be requested in writing two (2) weeks prior to the event, and receive approval in writing, from the City of Pleasanton staff.

Field Preparation

Events will be required to pay an initial field prep fee for each field of use. The field prep will be completed prior to the start of the event by City of Pleasanton Staff. Use of outside field prep equipment or use of City field prep equipment by any person that is not City of Pleasanton staff is not permitted.

Alcohol and Smoking Policies

Smoking and alcohol are not permitted. User groups are responsible for informing and enforcing this policy with all participants and spectators. Noncompliance will result in immediate loss of field use.

Refund Policy

If an event is cancelled, for reasons other than inclement weather, our refund policy is as follows:

- a) Full refund if event is cancelled two months prior.
- b) 50% of the deposit will be refunded if an event is cancelled thirty (30) days prior.
- c) No refund will be given if the event is cancelled less than thirty (30) days prior.

Special Requests

Each rental may have special requests. Please refer to page three (3) for a list of pricing for these requests. All special requests must be made at least thirty (30) days prior to rental date.

Concession Stand

There is a full service concession stand within the complex. The concession area may not be open for smaller tournaments. The sale of food or drinks is permitted only by the concessionaire.

Picnic Rental

There is a picnic area located at the Sports Park (near the softball complex) that is available for reservation. For availability and additional information please call: (925) 931-5340.

Tournament Maximum

There is a maximum of thirty (30) teams per tournament at the Softball Complex, unless granted prior written permission by City of Pleasanton staff.

RENTAL FEES

Effective 12/1/2013

RENTAL FEES (REQUIRED FEES)	No Lights	With Lights	Mtg. Room
a) City Program Participants/City Co-sponsors	\$12.00	\$26.00	\$15.00
b) Groups with 75% Pleasanton Residents	\$17.00	\$32.00	\$30.00
c) Pleasanton Business Groups/Non-Profit Org	\$22.00	\$36.00	\$55.00
d) Non-Residents, Commercial, Other	\$27.00	\$42.00	\$65.00

***All fees listed above are per field, per hour**

***In addition, all groups are required to pay a \$15.00 an hour fee for an on-site staff person during all hours of use.**

***All groups are also required to pay an initial \$40.00 per field preparation fee that includes: drag, water, and chalk.**

OPTIONAL SERVICES AND FEES

- Prep w/ bases moved \$50.00 per field (Standard base length is 70 feet)
- One umpire \$30.00 per game
- Two umpires \$52.00 per game
- Scorekeeper \$10.00 per hour
- Between game field prep \$15.00 per hour(two hour minimum)
- Softballs \$5.00 per ball
- Dumpster \$100.00(required for tournaments with more than 30 teams)